



**UTILITY NOTIFICATION CENTER OF COLORADO  
CONVERSION TO TIER ONE MEMBERSHIP REGISTRATION**

Name of Applicant/Company: \_\_\_\_\_

Company Address: \_\_\_\_\_

Company Representative: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Type of Facility/Utility**

- |  |  |
|--|--|
| <input type="checkbox"/> Cable Television              | <input type="checkbox"/> Telephone           |
| <input type="checkbox"/> Fiber Optics                  | <input type="checkbox"/> Electric            |
| <input type="checkbox"/> Gas Pipeline                  | <input type="checkbox"/> Liquid Gas Pipeline |
| <input type="checkbox"/> Water                         | <input type="checkbox"/> Sewer               |
| <input type="checkbox"/> Storm Sewer                   | <input type="checkbox"/> Irrigation          |
| <input type="checkbox"/> Traffic/Street Lights         | <input type="checkbox"/> Steam               |
| <input type="checkbox"/> Oil                           | <input type="checkbox"/> Ditch               |
| <input type="checkbox"/> All Type of Facility Possible |  |
| <input type="checkbox"/> Unknown                       |  |

**Classification of Membership**

- |   |  |
|---|--|
| <input type="checkbox"/> Cable Television               | <input type="checkbox"/> Liquid Gas Pipeline |
| <input type="checkbox"/> Electric Cooperative           | <input type="checkbox"/> Government          |
| <input type="checkbox"/> Electric Distribution          | <input type="checkbox"/> Communications      |
| <input type="checkbox"/> Gas Distribution               | <input type="checkbox"/> Water/Sewer         |
| <input type="checkbox"/> Gas Transmission/Gas Gathering |  |

Membership Fee: APPLICATION FEE IS WAIVED

**Applicant hereby acknowledges that once the Applicant accepts conversion to Tier One membership it shall have all of the rights and privileges, and is bound by the provisions relating to members as provided for in the articles, by-laws, and rules and regulations of the Utility Notification Center of Colorado (UNCC) DBA Colorado 811, as the same exist now or may be amended from time to time. Applicant acknowledges that Colorado State Law 9-1.5-101 and the sections that follow require all owners and operators of underground utilities within the State of Colorado to be a Tier 1 member as of January 1, 2021. If a utility is acquired by another organization membership with UNCC is non-transferable.**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Company Representative Signature

Date: \_\_\_\_\_

Please Return To: UNCC, Attn: Member Relations, 16361 Table Mountain Parkway, Golden, Co, 80403

**FOR OFFICE USE ONLY**

**Date Application Received:** \_\_\_\_\_

**Member Code:** \_\_\_\_\_ **Classification of Membership:** \_\_\_\_\_



## UTILITY NOTIFICATION CENTER OF COLORADO FEE SCHEDULE

Tier One Members receive ticket notifications requesting to locate their underground facilities and will be billed monthly for these notices, per the following schedule.

**Ticket notifications will be free of charge for the mandated two-year grace period (January 2019-January 2021) as outlined in the new law.**

Payment will be due upon receipt and considered past due after the 10<sup>th</sup> day of the month following the billing cycle. Example: Billing for January is due by February 10<sup>th</sup>.

### **MESSAGE FEES FOR 2020:**

Messages transmitted via electronic messaging	\$ 1.49
Identical messages transmitted to a second location	\$ 1.49
Cancellations	\$ 0.00

**Payments can be made via check, money order, cashier's check, ACH or EFT. Please contact UNCC (CO811) Accounting Department at [accounting@uncc.org](mailto:accounting@uncc.org) for more information.**

**UNCC (CO811) accepts pre-payments for monthly invoices and will send a monthly statement showing the credit balance on the account.**



**RECEIVING INFORMATION**

**Hours of Operation for Normal Business Days:**

\_\_\_\_\_ To \_\_\_\_\_ (Ex. 7:00am To 5:00pm Mountain)

**Destination to Receive Locate Requests:**

E-mail address to receive notification: \_\_\_\_\_

Contact Person for receiving station:

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

\*\*Main Company Telephone: \_\_\_\_\_

*(Phone Number for Registered Company - Given to Caller to call during Business Hours for Damages and Locate Info)*

\*\*For Damages *(if different from Main Company telephone)*

Telephone: \_\_\_\_\_

\*\*For Locates *(only if Contract Locator is being used)*

Telephone: \_\_\_\_\_

Telephone number for UNCC agent to call for daytime damages:

*(UNCC gives courtesy calls to affected Member facilities for damages during business hours.)*

\*\*Tier One members are also offered the use of the Web Ticket Management System (WebTMS) to use as a receiving option. Would you like to be contacted with additional information regarding WebTMS?

Yes \_\_\_\_\_ No \_\_\_\_\_



## **AFTER-HOURS PARTICIPATION**

Colorado 811 gives courtesy calls to Member Facilities for all emergencies and damages during after-hours, federal holidays and weekends.

After-hour courtesy calls are not mandatory.

Does your organization want to participate? Yes \_\_\_\_\_ No \_\_\_\_\_

Company Name: \_\_\_\_\_

Person Providing Information: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Member Code: \_\_\_\_\_

Date: \_\_\_\_\_

### **Afterhours Contact for Courtesy Calls:**

Telephone number for UNCC agent to call after-hours:

\_\_\_\_\_

Is this telephone number a:

cell phone                       24-hour dispatch

answering service               pager

Other, please specify: \_\_\_\_\_  
(Example: police/sheriff dept., home #, etc.)



**ELECTRONIC BILLING FORM FOR TIER ONE MEMBERS**

UNCC dba Colorado 811 sends all invoices via e-mail. Please complete the following billing information:

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-Mail for Invoice: \_\_\_\_\_

PO Number or Routing number if necessary \_\_\_\_\_



## **UNCC-CO811 POLYGON GENERAL INFORMATION**

The use of polygons is intended to redefine member database to a smaller notification quadrant. When a locate ticket is processed there is a 150ft buffer applied to the “dig area”. If the “dig area” intersects with the notification polygon your company will be notified of the locate request. The following explanation will assist the member to understand the receipt of a locate request, that may be received outside of the polygon notification quadrant.

- The use of a one hundred fifty-foot (150') buffer is standard with the polygon system for the excavation site. With the buffer zone on the excavating site and the buffer zone for the member polygon, it may result in notification.
- If a locate request is being processed in an area that has street data we have not implemented; it will most generally need to be processed according to the directions that the caller provided. “Guessing” the location of a new street and attempting to select a dig area without directions would not be an accurate way to process a locate request.
- If a caller is calling in an extended area for locate -or- is not providing the best descriptive information for the locate request, the agent is expected to assure an adequate locate area, to prevent a possible damage. The agent will then over cover the dig area.
- A caller can still provide the township, range and quarter section(s) information in addition to the descriptive information to be used for the request of a utility locate. CO811 agents are trained, due to procedure, to use that information to find the excavation site on our maps.
- As of the above date, approximate forty percent (40%) of CO811 call volume is currently being processed by Web Ticket Entry (WTE) users. CO811 will continue to educate and provide mapping products to WTE users to improve their notification capability.

All of the above situations will result in the member receiving notification. The cost of the notification will be included in the monthly billing. Please be reminded that CO811 is dedicated to providing the highest quality of notification information. The primary focus of damage prevention is to prevent injury to both persons and damage to underground facilities.

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Company

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Name

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Date



## **MEMBER NOTIFICATION AREA COVERAGE DATABASE**

Member notification area database is the coverage area of where the member is notified based off of underground assets registered and is the member facilities responsibility to maintain up-to-date.

All changes to the notification area database must be submitted in writing, to include mail, fax or e-mail to notify Colorado 811 Member Relations of the requested change. All change requests will be processed in the order they were submitted, by date.

**Company Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please select if current notification area represents all underground facilities or if modifications are necessary.**

Currently registered underground facilities are accurate - \_\_\_\_\_

Or

Modifications to notification area coverage are needed - \_\_\_\_\_



**HOLIDAY CLOSURES**

Please complete and return this form to Colorado 811 via FAX or E-MAIL

Company Name: \_\_\_\_\_

Member Code(s): \_\_\_\_\_

Mark an **X** in the line next to the Federal Holidays you are closed

UNCC is CLOSED:

UNCC is OPEN:

New Year's Day \_\_\_\_\_  
Memorial Day \_\_\_\_\_  
Independence Day \_\_\_\_\_  
Labor Day \_\_\_\_\_  
Thanksgiving Day \_\_\_\_\_  
Christmas Day \_\_\_\_\_

Martin Luther King Day \_\_\_\_\_  
President's Day \_\_\_\_\_  
Columbus Day \_\_\_\_\_  
Veteran's Day \_\_\_\_\_

Mark an **X** in the line next to any of these additional days if you are closed.  
(For ALL days listed below and for any additional date listed by you on this form,  
UNCC is open and ALL these dates are legal Mark By (Locate By) Dates.)

Good Friday \_\_\_\_\_  
Day After Thanksgiving \_\_\_\_\_  
New Year's Eve \_\_\_\_\_

Colorado Day \_\_\_\_\_  
Christmas Eve \_\_\_\_\_

If your company is closed on any additional days not listed, please list them here:

\_\_\_\_ / \_\_\_\_      \_\_\_\_ / \_\_\_\_      \_\_\_\_ / \_\_\_\_      \_\_\_\_ / \_\_\_\_

- Mark by (Locate By) dates are NOT scheduled on any Federal Holiday
- The phone number for Colorado 811 to call during holiday closures should be the same as your after-hours number
- If your organization is a non-participant in afterhours notification, you WILL NOT be notified on holidays

Return Options: FAX to: 303-234-1712

E-MAIL: [member-services@co811.org](mailto:member-services@co811.org)