



UNCC
UTILITY NOTIFICATION
CENTER OF COLORADO

WebTMS Application and Agreement

Date: _____

Contact: _____

Company Name: _____

E-Mail: _____

Telephone: _____

Cell: _____

Terminal I.D.(s) _____

Alternate Contact: _____

Telephone: _____

Start Date: _____
(to be determined between UNCC and member)

OVERVIEW: The UNCC WebTMS (Ticket Management System) electronically stores UNCC locate requests received from excavators and allows Tier One members to manage the locate requests using the internet or internet web based access. The server that maintains the locate request and related information resides at and is maintained at UNCC. There are no hardware or software costs to the Tier One member for use of this access to locate requests. UNCC will make available to a Tier One member all locate requests beginning on the date the Tier One member begins using the WebTMS system to store locate information. The locate requests will be available for a ninety-day (90) period. For example, if the WebTMS program begins on July 15, 2007, information would be stored for the first ninety-day (90) period until October 14, 2007. At the completion of the first ninety-day (90) period for which a member has access to the locate request information, the member will remove the first thirty-days (30) of locate information and transfer it to a computer storage disk or device to be kept at the member's facility. The information should continue to be archived by the Tier One member every thirty-days (30) thereafter. An archive tool is included in the WebTMS program to assist the member in retrieving data archived by the member to the member's local computer storage device. A member would then continue each month to archive and remove data that is more than 90 days old. The WebTMS program provides a paperless environment, including archival storage of the locate requests. An option is included for printing locate requests if a hard-copy is required.

A Positive Response tool is also included if an e-mail address was supplied by the caller requesting the locate. Upon selection of the code for "Positive Response", codes selected from a pre-determined list, notice is automatically be sent to the caller related to the confirmation of the locate request.

AGREEMENT:

Members using the WebTMS system agree as follows:

1. It is the responsibility of the member using the WebTMS system to supervise the use of the WebTMS program with their own employees.
2. Members agree that the WebTMS system will not be made available to unauthorized employees or to the public at large. The data maintained by UNCC is highly sensitive and the safety of the public and facility owners is protected by insuring that only authorized employees have access to the information provided or maintained by UNCC.
3. It is the responsibility of the member to archive, store and maintain the locate request information, either through the WebTMS program or by documentation received from the excavators or the locators and processed at the time the original locate request is made.
4. It is the responsibility of the member to contact UNCC immediately if the WebTMS program is not operating appropriately.
5. UNCC may unilaterally discontinue WebTMS access by any member if there is a reasonable belief on the part of UNCC management that a member is violating the terms and conditions of use.
6. UNCC may modify the terms and conditions of use at any time.
7. UNCC or the member may discontinue WebTMS access at any time upon a thirty (30) day written notice.

By placing a signature below the individual signing acknowledges that he or she understands the terms of use of related to the UNCC WebTMS system and agrees to the terms of use on his or her behalf and on behalf of the UNCC Tier One member he or she works for or represents.

Authorized Signature

Date